COSIMA go! Getting started

Training information
1 Organisation and agenda

Basic information

Term: 9:00 am - 4:00 pm

Lunch break: approx. 12:00 pm - 1:00 pm

Location: Bamberg, training room (Pavillon)

Training agenda

Welcome & introduction
- Introduction of trainer and participants
- Training objectives and topics
- Methodical approach

Concepts
- What is COSIMA?
- Modularisation
- Document structure

Plan
- Roles and rights
- Folder

Create
- User interface
- Perspectives and views
- Icons and decorators
- Editing objects und content

Review
- Validation
- Terminology
- Comment service

Publish
- Preview
- Publication profile
- Create formats

Translation
- Translation process
- Language variants
- Special paths of the translation process

COSIMA concepts: a summary
- Documentation concepts
- Object hierarchy
- Meta data
- Validities
- Status concept
- Versioning

Conclusion of the training and feedback