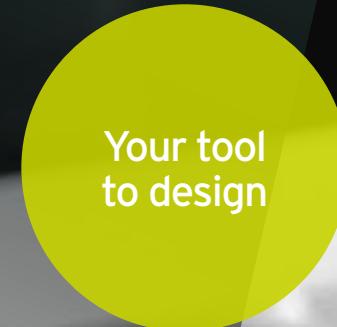




„Easily create your
own layouts.“

COMPLY
SIMPLIFY
MULTIPLY
DOCUFY®

Multi-Level Documentation



Your tool
to design

A yellow circle containing the text "Your tool to design".

"With DOCUFY Layouter, we are giving customers the ability to adjust their layouts on their own whenever they need to."

Dominik Haag, Head of Software Development, DOCUFY GmbH

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www.tuv-sud.com/ms-cert



The tool for effortlessly designing and adjusting layouts.

Use DOCUFY Layouter to provide your content with the perfect frame, individually, easily and intuitively—whether as a technical writer in your own company or as a documentation service provider for clients.

Your business:

You want to create output layouts for your own PDFs and online media, adjust them when needed and manage them effortlessly, which is why you are looking for a ready-to-use, easy-to-operate software solution that you can use to easily change your own layouts and to reuse them in derived layouts.

Our solution:

You can use DOCUFY Layouter to put the finishing touches on your publication. Its intuitive interface lets you generate and manage as many layout specifications as you like and use them for different output layouts. Carry out your own individual changes to the cover page, document content, as well as headers and footers, and save them for the future. Once defined, these settings can be transferred from the master layout to derived layouts using intelligent inheritance mechanisms.

Fit for the future:

Customized documentation requires adjustable layouts. DOCUFY Layouter lets you stay open to new ideas and also ensures a consistent appearance of your published documents. Thanks to regular software updates, you also benefit almost automatically from product improvements and new features.

"Sudden changes to corporate design are not a problem—everything can be adjusted in just a few clicks."

Any technical writer can operate the intuitively designed web interface with minimal training.

Norman Steinmeier,
Software Developer, DOCUFY GmbH

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DOCUFY® LAYOUTER

Your advantages at a glance:

Quick & easy

- An intuitive, user-friendly web interface to easily design and manage all output layouts
- Ready-to-use cloud solution without installation or internal IT input
- Software automatically updates to the latest version and migration of existing layouts is guaranteed

Efficient & cost-saving

- Layouts can be created independently with just minimal training
- Easy design of layout variants due to time-saving inheritance concept
- Stylesheets generated in DOCUFY Layouter can be loaded directly into COSIMA and TopicPilot*
- Minimal administrative effort on ongoing operations

Secure & reliable

- Cloud-based web interface is accessed via a secure browser connection
- A sophisticated client and rights concept regulates access to layouts and protects them from unauthorized use
- Due to the strict separation of layout and data, content remains in its protected environment and does not have to be transferred to the cloud
- For quick layout tests it is possible to load test documents into the DOCUFY Layouter
- Encrypted communication via HTTPS
- Hosting in German data centers guarantees a secure cloud solution according to local data protection laws

Adjustable

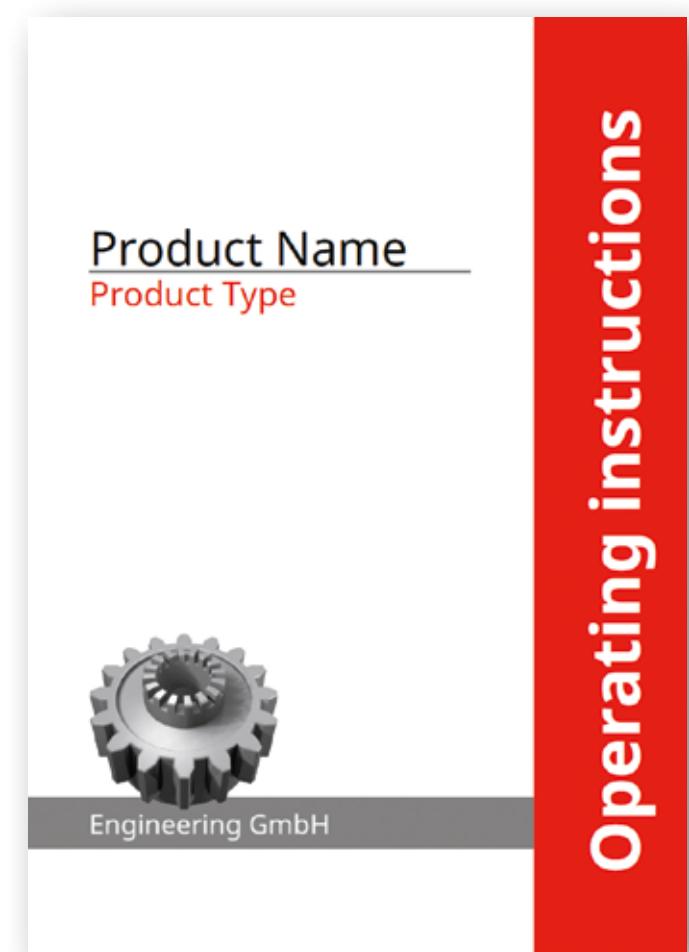
- Freely design title and cover pages
- Define page and column formats according to your preferences
- Format document content and define elements such as colors, fonts, line spacing and table formats
- Simple arrangement of various directories such as table of contents, table of figures or glossary
- Flexibly adjust the way that security and warning information is presented within the legal framework
- Design headers and footers in just a few clicks
- Integrate your own media, such as logos, into a layout
- Intelligent inheritance mechanisms allow you to easily create CI-compliant, language-dependent layouts

DOCUFY® LAYOUTER

Adjust title page and cover pages

DOCUFY Layouter allows you to effortlessly create complete layouts. It allows you to easily design title and cover pages, document content, and headers and footers.

Create your title page the way you like it: for example, by positioning or changing the logo or by adjusting the type, color or size of the font.



Usage

Connect and disconnect

2.2 Connect and disconnect

In brief

You will learn how to connect and disconnect from the COSIMA rich client.

1. Start the COSIMA rich client.
2. Click on the symbol  or select "CMS" > "Connect" from the menu.

WARNING!
Locking your account

If you log-in using a false password *three times* your account will be locked.

- To unlock your account, please contact your system administrator.

3. Insert your user name and password.
4. Click on "Connect".

⇒ You will be logged on to the CMS and your personal working area will be displayed.

Tab. 1: Overview of default users

User name	Password
admin	*****
autor	*****
reviewer	*****

1. To disconnect, click on the symbol  or select "CMS" > "Disconnect" from the menu.
 2. Close the rich client.

8

Usage



2.2 Connect and disconnect

In brief

You will learn how to connect and disconnect from the COSIMA rich client.

1. Start the COSIMA rich client.
2. Click on the symbol  or select "CMS" > "Connect" from the menu.

WARNING!
Locking your account

If you log-in using a false password *three times* your account will be locked.

- To unlock your account, please contact your system administrator.

3. Insert your user name and password.
4. Click on "Connect".

⇒ You will be logged on to the Editing system and your personal working area will be displayed.

Tab. 1: Overview of default users

User name	Password
admin	*****
autor	*****
reviewer	*****

1. To disconnect, click on the symbol  or select "CMS" > "Disconnect" from the menu.
 2. Close the rich client.

Operating instructions

9

Adjust document content

Adjust the layout of your document content by yourself at any time. Change headings, design tables in line with your Corporate Design specifications or define the way security and warning information is presented within the legal framework.

DOCUFY[®] LAYOUTER

Adjust headers and
footers

Usage

Connect and disconnect

8

Round off your layout by
designing headers and
footers. Change their
color, height or type of
frame, or integrate a logo.

Usage



Operating instructions

9

<promise>

A ready-to-use cloud
solution without
installation or internal
IT input

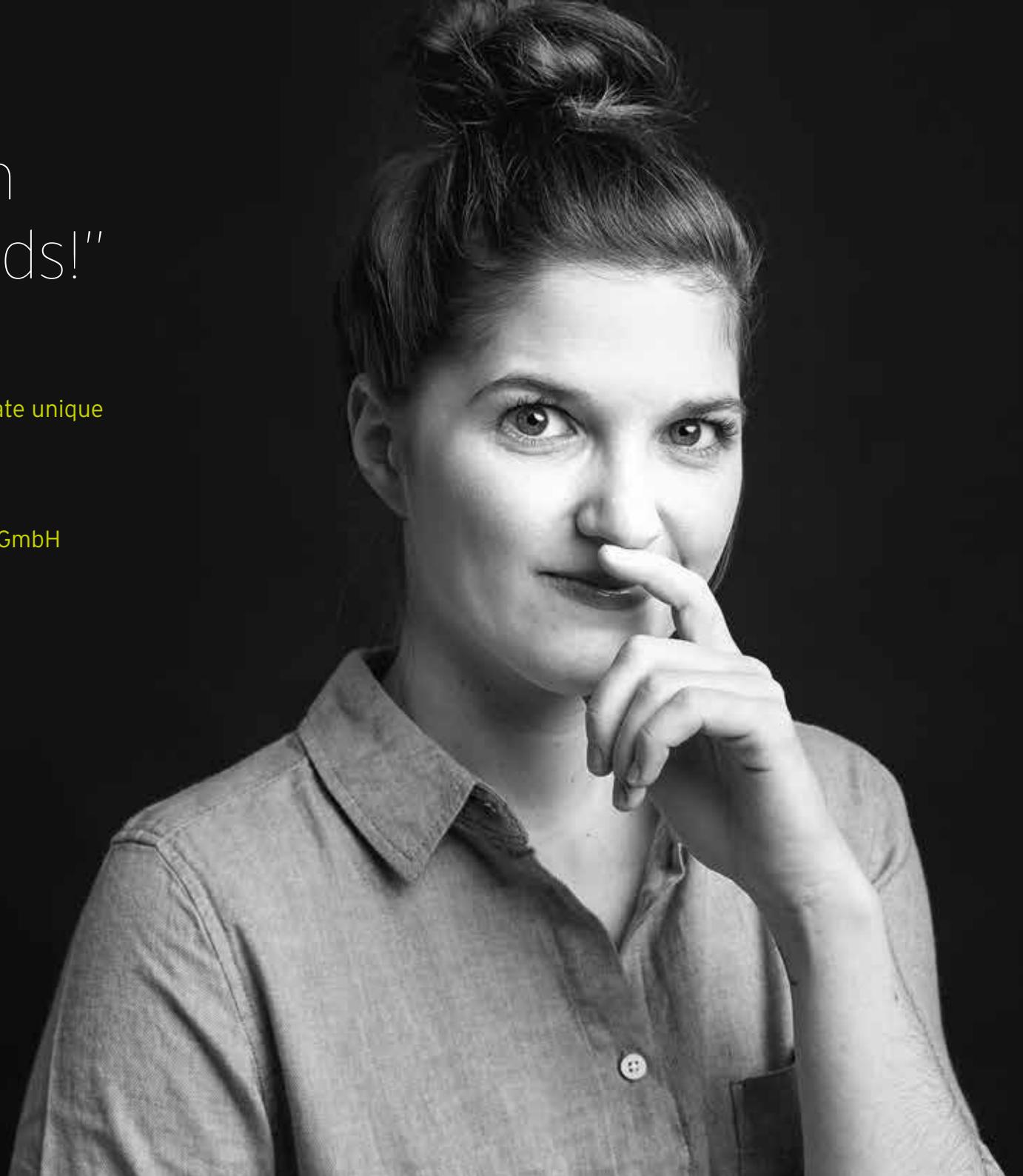
</promise>



„Take layout design
into your own hands!“

DOCUFY Layouter can be used to effortlessly create unique layouts without any expert knowledge.

Katharina Gottwald,
Head of Marketing and Communication, DOCUFY GmbH



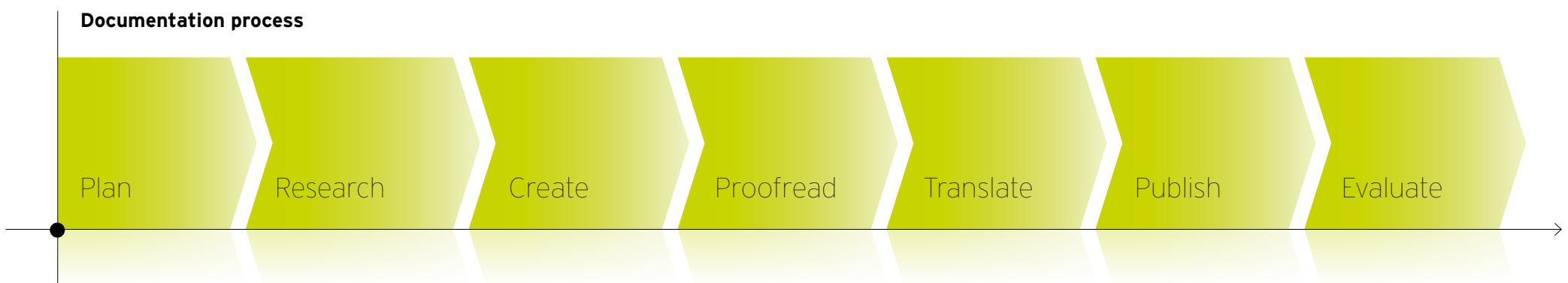
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DOCUFY knows the processes behind technical documentation thanks to its years of experience in the field. We look to the challenges and responsibilities that writers face in their everyday work for guidance when enhancing and adding features to our Software—because we know that things change.

It is important to us to provide you with maximum flexibility in the creation of your documentation, such as in matters of corporate design and layout.



<added value>

Ready for the next level
of documentation!

</added value>

Businesses only make use of 20% of the potential that documentation holds in store.

Traditional print media is making way for digital media, and conventional documents are evolving into a series of topics. DOCUFY is your partner for seizing the potential added value. Our product portfolio makes your technical documentation accessible in ways that go beyond its original use. The valuable information units (topics) that your writers create are organized on different levels, making them available anytime, anywhere, and in a manner perfectly suited to the specific purpose. That's what we call Multi-Level Documentation.



Technical documentation upgrade to the next level of added value.

The previous single-level documentation is becoming multi-level, allowing all company departments, divisions and units to use your technical documentation content. You benefit from an Information Space that is filled using editorial DOCUFY basic technologies and is connected to various applications using the DOCUFY key technology TopicPilot.

- ▶ Marketing
- ▶ Development
- ▶ Service
- ▶ Documentation



Welcome to the Information Space!

Our products define an Information Space that allows you to address individual information units and their variants just the way you need it. This makes it possible to automatically generate product-specific information on a case-by-case basis and publish it in various media.

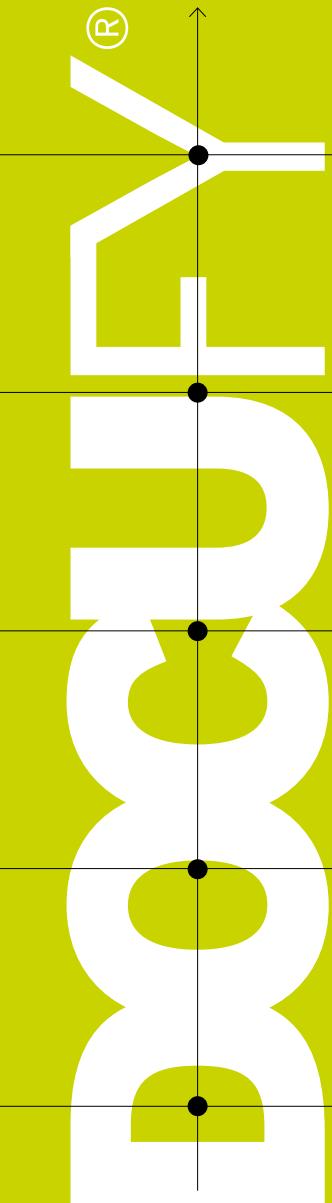
For further information
please visit

www.information-space.com



KEY TECHNOLOGY

for accessing and using the Information Space



BASIC TECHNOLOGY

for providing information at various levels

TopicPilot penetrates the Information Space and makes it possible to use your valuable content in a targeted manner.

DOCUFY® TOPIC PILOT®

Think future, publish mobile

DOCUFY® COSIMA ENTERPRISE

For high performance flexibility

DOCUFY® COSIMA GO!

Ready to use, ready to go

DOCUFY® LAYOUTER

Your tool to design

DOCUFY® MACHINE SAFETY

Risk assessment, fast and easy

Product Overview

Ready-to-use, mobile publication solution. Company-wide information is accessible and available for specific devices wherever it is needed, online or offline.

Individually configurable information model for optimum integration in current and future documentation processes.

Industry solution for easy, fast, and compliant technical documentation that you can use today—and expand anytime.

Ready-to-go cloud solution to easily create and customize output layouts for PDF or online media. The web interface is intuitive and easy to use.

Compliant generation of risk assessment for CE marking. DOCUFY Machine Safety supports efficient compliance with the EC Machinery Directive.

DOCUFY is a leading software manufacturer and service provider for multi-level documentation systems.

Using our software solutions for technical documentation as a basis, we have developed a product chain that leverages the potential of your content on every level. We provide solutions that are optimally tailored to your documentation process to allow your technical documentation to make the greatest possible contribution to the success of your company.

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